



Membership Policies

Holidays & Closures

Culin Karate Center Ltd. is closed in honor of the holidays listed below. In addition, classes may be closed on Saturday if the holiday falls near the weekend. We do not close for spring break or mid winter break, however, we run a limited class schedule. Pick up the schedule at the Academy. During inclement weather, Culin Karate Center Ltd will follow the Leander Independent School District closures. Please check the Culin Karate Center Ltd website for announcements. Tuition is not subject to adjustment for closures.

January: New Year's Day

May: Memorial Day

July: Independence Day

September: Labor Day

October: Halloween

November: Thanksgiving

December: Holiday Break

(Closed the week between Christmas & New Year's Day)

Required Safety Equipment

Culin Karate Center Ltd. has gone to great lengths to make it one of the safest facilities in the nation. All students purchase their gear package either at entering the Leadership Program, or at Green Belt; whichever comes first. A full set of sparring gear must be brought with you to class in order to participate. If you lose a piece to your set, you must replace it immediately. **ALL GEAR MUST BE PURCHASED THROUGH OUR ACADEMY; THERE ARE NO EXCEPTIONS.**

Uniforms & Other Gear

Middleweight uniforms are provided as part of the Introductory Special. All uniform patches should be placed on the uniforms prior to their first full belt exam.

Tuition & Renewal Policies

Please refer to your signed copy of the Contractual Agreement provided at enrollment for your specific program term, tuition rate, renewal date, and method of payment. The following are general policies:

Tuition Policy:

- Standard no refund policy
- There are no pro-rations of tuition for missed classes
- Payment is due for your program term regardless of attendance (refer to [Freeze Policy](#) for missed classes)

Schedule Changes

After each test period (6 times a year), the class schedule may be adjusted to accommodate new belt promotions. Students may need to move from their present class time to a higher belt level class. There is no guarantee you will receive your class preference, however, our goal is to offer a convenient selection of color belt choices on the schedule. Students must all sign up for their class preference after belt award week. (please contact the office for class preference. Students (and parents) must understand that when a student's belt color changes as they advance to black belt, they may need to change classes.

Make Up Class Policy

Youth and Adult students who train twice a week are provided a bonus class on Saturday that can be used as a 3rd training class each week - or used to make up missed classes. On occasion, if you **MUST** attend a make up during the week, it is required that you call the office to schedule the make up class. Make ups may only be conducted in non-full classes. Students are not allowed to drop in and attend classes to which they are not assigned without prior approval. Maintaining appropriate class size and student teacher ratio is important to us. Please assist us by not attending other student's classes.

Guest Passes

Students are always welcome to invite their friends to class. Ask for a VIP card from the front desk. This will entitle your friend to a free month of classes! Basic members may try Leadership class (Weapons, Kickboxing, Hapkido, Musical Kata,, etc.) simply by calling the Program Director. There is no charge for the class pass.



Freezing Your Membership

If your schedule requires that you take time off from your karate class before the completion of your program, you must notify the Program Director by submitting a "Freeze Notice" in advance of the month you are to be away. Payment of the absent month(s) will be made as usual. However, a full credit for the "frozen" month will be applied to the end of the program term.

Terms & Conditions to Freeze:

- A full calendar month is required to freeze (not partial months) - 1st to the 30th.
- A maximum of 1 month may be frozen under a six month program and 2 months for other programs.
- Students that take time off beyond 1 or 2 months will not receive credit for missed time.
- Credit will only be applied if the Freeze Notice form is provided before the freeze month.

Culin Karate Center Ltd. also offers a Summer Freeze program that allows partial months to be frozen in June, July & August. Please see policy details for summer freezing. Partial freezing is only permitted in the summer.